



THE PUBLIC SCHOOLS OF BROOKLINE
 BROOKLINE, MASSACHUSETTS 02445

LINUS J. GUILLORY JR., PhD
 SUPERINTENDENT OF SCHOOLS

Request for Grant Acceptance

March 1, 2023

Motion: School Committee Accepts the grant award as determined by the awarding authority for the grants listed below:

Source	Grant/Point Person/Purpose	Award	Account #/Name
DESE	<p>MyCAP Development & Implementation Grant</p> <p>Point Person: Maria Letasz/Tham Tran</p> <p>My Career and Academic Plan (MyCAP) is a student-driven, multi-year process that intentionally guides students in the development of an authentic post-secondary plan for success after high school. Beginning as early as grade 6, students engage in activities that will ultimately help answer the questions: Who am I? What do I want to do? and How do I get there? These questions align with the three domains of CCR – personal/social, career development, and academic, college and career planning.</p> <p>Through the process, each student, with guidance and support from a caring adult in the school and with input from parents and other mentors, gains the knowledge, skills and experiences in the personal social, career development and academic achievement domains necessary for post-secondary success. As an instrument, the MyCAP tool captures and documents the experiences and learning at each grade level within each domain. The instrument may also act as an ePortfolio capturing artifacts that demonstrate success.</p> <p>The MyCAP process engages students in authentic postsecondary planning through a continuum of learning focused on the individual student's interests, skills and talents. This process allows students to be the drivers of their education and empowers them to connect their course taking with career interests, to seek out career development opportunities such as internships, apprenticeships, capstone projects, and to identify the personal, social, and behavioral skills needed to be successful in the workplace.</p> <p>Currently, the majority of college and career planning in the District occurs in</p>	\$45,000	TBD

	<p>the high school grades. This grant will provide training, primarily for middle school staff in the MyCAP tool and process and allow us to create a scope and sequence beginning in 6th grade to better prepare our middle school students for their transition into high school and post-graduation choices.</p>		
DESE	<p>Hate Crimes Prevention Grant</p> <p>Point Person: Maria Letasz/ Kelley Durgin</p> <p>Hate-based incidents have presented an acute need and a clear opportunity for school and district leaders to come together to redouble efforts to ensure that our schools provide a safe and healthy environment for young people. There is much more work to be done around racism, anti-Semitism, and other forms of hatred and bias in the Public Schools of Brookline and within our larger community.</p> <p>Additional work the School Counseling Department hopes to continue through grant funding includes:</p> <ul style="list-style-type: none"> • Purchase of additional year subscription of Second Step research-based curriculum (electronic subscription) that promotes awareness, understanding, and acceptance of all people • Purchase of research-based curriculum (books) that promotes awareness, understanding, and acceptance of all people and books (Building a Trauma-informed Restorative School: Skills and Approaches for Improving Culture and Behavior) that seek to educate offending students and integrate them into the school community. • Restorative Justice training for staff and students through the Center for Restorative Justice at Suffolk University. Specifically, that would include student training for Peer Leaders and 11th grade Circle Keepers, adult refresher training for HUB/Advisor teachers, and a 2-day Tier I Training for new staff with no experience with Restorative Justice. <p>Goal 1: Every Student Achieving Goal 2: Every Student Invested in Learning Goal 3: Every Student Prepared for Change and Challenge Goal 4: Every Educator Growing Professionally</p>	\$50,000	TBD
DESE	<p>Afghan Refugee Support to Schools Grant</p> <p>Point Person: Mindy Paulo</p> <p>The goal of this grant is to enhance Brookline’s capacity to promote the academic performance and successful integration of Afghan newcomer students in the district. Massachusetts school districts serving six or more</p>	\$39,809	TBD

Afghan newcomer students as reported to DESE between October 2021 and November 2022 were eligible for this noncompetitive grant. Brookline welcomed 10 Afghan newcomer students during this time period.

The grant is designed to complement existing programming. We plan to apply the funding to extend school day academic, social, and emotional opportunities for our students and families. We plan to offer afterschool English and enrichment classes at two school sites (Baker and Heath). At each site, students will have the opportunity to work closely with a qualified instructor who will develop interactive and hands-on lessons that promote English language acquisition in reading, writing, listening, and speaking; strengthen foundational math skills; and develop social-emotional learning skills.

In conjunction with classes for students, we will offer on-site and in-person English and American culture classes to parents of our students. These classes will allow participants to develop their skills in the English language and better understand how to navigate American cultural systems.

The grant will also fund the purchase of iPads, materials, and supplies for students and adults to use during their classes.

- Goal 1: Every Student Achieving
- Goal 2: Every Student Invested in Learning
- Goal 3: Every Student Prepared for Change and Challenge

FY2023: MyCAP Development & Implementation

Fund Code: 598

Purpose:

The purpose of this targeted grant opportunity is to provide supplementary support to school districts currently engaged in or interested in beginning implementation of My Career and Academic Plan (MyCAP). MyCAP is a student-driven process designed to ensure all students graduate from high school college and career ready. The MyCAP process requires schools to create a scope and sequence to implement MyCAP. This grant will provide planning team members the supplementary support necessary to attend professional development and team meetings outside-of- school hours.

Priorities:

This grant is intended to provide high school leadership teams working on the school-wide implementation of MyCAP with funding to: (a) convene the team outside of school hours for the creation of a four-year scope and sequence and/or pay for substitutes while team members attend in-person trainings; (b) design the implementation plan for the rollout of MyCAP; and (c) identify a metric(s) for assessment of student success.

Grant applicants must identify a team that at a minimum includes four members representing a cross-section of professional roles i.e., administrator, school counselor, teacher, special education or English Learner teacher, and also including student representation. The team will create a scope and sequence that will address the three domains of college and career readiness in each year middle and/or high school as well as identify learning objectives, lessons, activities and resources available to meet those objectives, and the artifacts that will be captured in the individual student MyCAP. The focus of the work should be on creating a scope and sequence that will empower and engage students in planning for postsecondary success based on their individual interests, strengths, passions.

Priority will be given to districts and schools in chronically underperforming status.

Eligibility:

Eligible applicants are any Massachusetts school district or charter school with grades 6–12 that completed an intent form for FY23 MyCAP Participation.

Please see the [eligibility list](#) for specific school/district allocations.

Funding Type:

State

Funding:

A total amount of \$1,050,000 is available to eligible applicants. Approximately \$153,000 is available for schools and districts in chronically underperforming status.

Funding is contingent upon availability. All dollar amounts listed are estimated/approximate and are subject to change. If more funding becomes available, it will be distributed under the same guidelines that appear in this RFP document.

Fund Use:

Funds may be used for costs associated with out-of-school time training and meeting time for team members to create the scope and sequence and implementation plan. Allowable uses include, but are not limited to, the following:

- Stipends
- Consultant fees
- Supplies and materials associated with planning
- Other costs related to creative and effective development of a scope and sequence.

Additional Notes:

- Grant funds may not be used for the purchase of technology - hardware or software or licenses for online learning;
- Funds may not be used to purchase snacks or food for staff or students

Project Duration:

Upon Approval* – 6/30/2023

* Grant start date cannot be prior to DESE receiving a substantially approvable Application Submission as directed in this RFP's Submission Instructions. Goods and Services cannot be procured prior to Grants receiving and approving an application submission. Funds cannot exceed the project duration end date

Budget Entry

Response to this field is only required when amending the grant

Please explain the reason for amending your grant. When making a budget change, please identify the line number and the amount changed.

Response:

Budget Information

ALLOCATION OF FUNDS

1. Administrator Salaries:	Comments	# of Staff	FTE	MTRS	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

2. Instructional/Professional Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

3. Support Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

4. Stipends:	Comments	# of Staff	Rate	Rate Type	MTRS ¹	Amount	Select a Primary Function
Teacher/Instructional Staff Professional Days	Stipends for implementation of MyCAP	13	33	Flat	<input type="checkbox"/>	\$39,237	MyCAP Development & Implementation (598)
					<input type="checkbox"/>		
					<input type="checkbox"/>		
					<input type="checkbox"/>		
Sub-Total						\$39,237	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

5. Fringe Benefits:	Comments	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)		\$0
5-b Other		
Health Insurance		
Other Retirement Systems		
Federal Insurance Contributions Act (FICA)		
Other (Explain)		
Sub-Total		\$0

6. Contractual Services: Indicate the services to be provided and the rate to be paid per hour or per day.	Comments	Rate	Rate Type	Amount	Select a Primary Function

Sub-Total				\$0

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Comments	Amount	Select a Primary Function
Office Supplies	Incidentals split between MS Teams	\$1,263	MyCAP Development & Implementation (598)
Sub-Total		\$1,263	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

8. Travel: Mileage, conference registration, hotel, and meals.	Comments	Amount	Select a Primary Function
Certified Classroom Teachers (providing group instruction)	Professional Development for Guidance Staff	\$4,500	MyCAP Development & Implementation (598)
Sub-Total		\$4,500	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

9. Other Costs: Please indicate the amount requested in each category.	Comments	Amount	Select a Primary Function

Applicant: Brookline

0046

Project: FY23 598 MyCAP Development and Implementation

598-759359-2023-0046

Sub-Total		\$0	

11. Equipment: List only items costing \$5,000 or more per unit.	Comments	Amount	Select a Primary Function
Instructional Equipment			
Non-Instructional Equipment			
Sub-Total		\$0	

Total Activity Funds Requested: \$45,000

Project Expenditures - Detailed Information

Note:

Lines 1 to 9 and 11 on this form are automatically populated based on details entered on Activity forms. To change these totals, edit the Budget Entry form. The Indirect Cost information, if applicable, should be entered directly in Line 10 on this form.

STAFFING CATEGORIES DETAIL EXPENDITURES

1. Administrator Salaries:	# of Staff	FTE	MTRS ¹	Amount
Administrator Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Administrator Salaries (non-MTRS)	0	0.00		\$0
Sub-Total				\$0

2. Instructional/Professional Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Instructional/Professional Staff Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Instructional/Professional Staff Salaries (non-MTRS)	0	0.00		\$0
Sub-Total				\$0

3. Support Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Support Staff Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Support Staff Salaries (non-MTRS)	0	0.00		\$0
Sub-Total				\$0

4. Stipends:	# of Staff	MTRS ¹	Amount
Stipends (MTRS)	0	<input type="checkbox"/>	\$0
Stipends (non-MTRS)	13		\$39,237
Sub-Total			\$39,237

5. Fringe Benefits:	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)	\$0
5-b Other (total)	\$0
Sub-Total	\$0

6. Contractual Services: Services provided and the amount to be paid.	Amount
Contractual Services Total	\$0

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Amount
Supplies and Materials Total	\$1,263

8. Travel: Mileage, conference registration, hotel, and meals.	Amount
Travel Total	\$4,500

9. Other Costs:	Amount
Other Costs Total	\$0

10. Indirect Costs:	Rate (%) Cannot exceed approved rate	Amount
Indirect Costs:		

11. Equipment: List only items costing \$5,000 or more per unit.	Amount
Equipment Total	\$0

Total Allocation Amount: \$45,000
Total Funds Requested: \$45,000
MTRS Applicable Amount: \$0
Balance Remaining: \$0

FY2023: Hate Crime Prevention

Fund Code: 794

Purpose:

The purpose of the competitive state-funded grant is to support the implementation of programs designed to prevent hate crimes and incidences of bias in public schools as defined under M.G.L. Chapter 22C, Section 32.

Priorities:

Competitive priority will be given to:

- Schools that have experienced hate crimes or incidences of bias within the last 2 school years (since the start of school year 2020-2021) or are in chronically underperforming status.
- Applicants who currently have existing and ongoing collaboration with local human rights organizations that have expertise in promoting equity, building positive school climate, preventing hate crimes, and addressing bias-motivated incidents. This collaboration includes, but is not limited to: activities and opportunities for guardians and families to discuss the importance of recognizing, reporting and addressing hate crimes and bias incidents.

The Department of Elementary and Secondary Education (Department) reserves the right to consider additional factors that include geographic distribution in making final award decisions.

Eligibility:

All Massachusetts public school districts, including charter schools, are eligible to apply. Applicants must include a letter of support from the head of their local law enforcement agency, which should also document whether there is a School Resource Officer(s) and Memorandum of Understanding (MOU) regarding that role and procedures for reporting and tracking hate crimes.

Funding Type:

State

Funding:

There is approximately \$400,000 available for this grant.

The maximum amount for which a district can apply for is \$50,000

This grant will prioritize at least 25% of available funds available for schools and districts in chronically underperforming status. If applications are not received from schools in status, funds will be distributed to other applicants

Funding is contingent upon availability. All dollar amounts listed are estimated/approximate and are subject to change. If more funding becomes available it will be distributed under the same guidelines that appear in this RFP document.

Fund Use:

Funds must be used in alignment with the purpose and priorities outlined and as described in a budget, budget narrative, and required program information that is submitted to the Department's Office of College, Career and Technical Education (CCTE).

Indirect costs are not allowed.

Applicants' proposals should outline the applicants' need and how the applicants will utilize grant funds to address the need and implement strategies and programs based on recommendations from the Governor's Task Force on Hate Crimes and the Hate Crimes Prevention Resource Guide that include:

- Supporting the implementation of evidence-based curriculum and programs for students that promote awareness and understanding, while helping to prevent hate crimes and incidents of bias-motivated conduct, including professional development for educators and school staff;
- Establishing and sustaining collaboration with local organizations that have expertise in preventing hate crimes and addressing incidents of bias, including partnering to offer family events to discuss the importance of recognizing, reporting and addressing hate crimes and bias;
- Improving policies, procedures and protocols for reporting and responding to incidents of hate crime and bias, in a timely, consistent, and effective manner, including disciplinary policies and programs that not only protect victims, but also seek to educate offending students and reintegrate them into the school community; proposals should identify potential partnerships with local law enforcement and other community-based organizations to provide training and support for school educators and staff.

Project Duration:

Upon Approval through 6/30/2023

Budget Entry

Response to this field is only required when amending the grant

Please explain the reason for amending your grant. When making a budget change, please identify the line number and the amount changed.

Response:

Budget Information

ALLOCATION OF FUNDS

1. Administrator Salaries:	Comments	# of Staff	FTE	MTRS	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

2. Instructional/Professional Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

3. Support Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

4. Stipends:	Comments	# of Staff	Rate	Rate Type	MTRS ¹	Amount	Select a Primary Function
					<input type="checkbox"/>		
					<input type="checkbox"/>		
					<input type="checkbox"/>		
					<input type="checkbox"/>		
Sub-Total						\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

5. Fringe Benefits:	Comments	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)		\$0
5-b Other		
Health Insurance		
Other Retirement Systems		
Federal Insurance Contributions Act (FICA)		
Other (Explain)		
Sub-Total		\$0

6. Contractual Services: Indicate the services to be provided and the rate to be paid per hour or per day.	Comments	Rate	Rate Type	Amount	Select a Primary Function
Consultants/Professional Development for Teachers & Support Staff	Restorative Justice Training	41000	Flat	\$41,000	Hate Crimes Prevention (794)

Sub-Total				\$41,000	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Comments	Amount	Select a Primary Function
Textbooks and Related Software/Media/Materials	Evidence-based curriculum subscriptions	\$8,500	Hate Crimes Prevention (794)
Textbooks and Related Software/Media/Materials	Evidence-based curriculum books	\$500	Hate Crimes Prevention (794)
Sub-Total		\$9,000	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

8. Travel: Mileage, conference registration, hotel, and meals.	Comments	Amount	Select a Primary Function
Sub-Total		\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

9. Other Costs: Please indicate the amount requested in each category.	Comments	Amount	Select a Primary Function

Applicant: Brookline

0046

Project: FY23 794 Hate Crimes Prevention - Brookline

794-774288-2023-0046

Sub-Total		\$0	

11. Equipment: List only items costing \$5,000 or more per unit.	Comments	Amount	Select a Primary Function
Instructional Equipment			
Non-Instructional Equipment			
Sub-Total		\$0	

Total Activity Funds Requested: \$50,000

Project Expenditures - Detailed Information

Note:

Lines 1 to 9 and 11 on this form are automatically populated based on details entered on Activity forms. To change these totals, edit the Budget Entry form. The Indirect Cost information, if applicable, should be entered directly in Line 10 on this form.

STAFFING CATEGORIES DETAIL EXPENDITURES

1. Administrator Salaries:	# of Staff	FTE	MTRS ¹	Amount
Administrator Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Administrator Salaries (non-MTRS)	0	0.00		\$0
Sub-Total				\$0

2. Instructional/Professional Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Instructional/Professional Staff Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Instructional/Professional Staff Salaries (non-MTRS)	0	0.00		\$0
Sub-Total				\$0

3. Support Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Support Staff Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Support Staff Salaries (non-MTRS)	0	0.00		\$0
Sub-Total				\$0

4. Stipends:	# of Staff	MTRS ¹	Amount
Stipends (MTRS)	0	<input type="checkbox"/>	\$0
Stipends (non-MTRS)	0		\$0
Sub-Total			\$0

5. Fringe Benefits:	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)	\$0
5-b Other (total)	\$0
Sub-Total	\$0

6. Contractual Services: Services provided and the amount to be paid.	Amount
Contractual Services Total	\$41,000

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Amount
Supplies and Materials Total	\$9,000

8. Travel: Mileage, conference registration, hotel, and meals.	Amount
Travel Total	\$0

9. Other Costs:	Amount
Other Costs Total	\$0

10. Indirect Costs:	Rate (%) Cannot exceed approved rate	Amount
Indirect Costs:		

11. Equipment: List only items costing \$5,000 or more per unit.	Amount
Equipment Total	\$0

Total Allocation Amount: \$50,000
Total Funds Requested: \$50,000
MTRS Applicable Amount: \$0
Balance Remaining: \$0

FY2023: Afghan Refugee Support to Schools Grant

Fund Code: 652

Purpose:

The goal of this grant initiative is to enhance LEA capacity to promote the academic performance and successful integration of Afghan newcomer students. Grant activities will provide funding for services that lead to the effective integration and education of eligible Afghan children and youth.

Priorities:

Priority will be given to proposals that

- Use an equity lens when developing new programming or enhancing existing programming, to ensure that all eligible populations, regardless of race, religion, gender identity, sexual orientation, disability, or other characteristic(s), receive fair treatment, access, and opportunity;
- Identify and eliminate barriers that may prevent the full participation of some groups.

Eligibility:

Massachusetts school districts serving six or more Afghan newcomer students as reported to DESE between October 2021 and November 2022. See list of eligible districts in [Attachment A](#).

Funding Type:

Federal CFDA #93.566

Funding:

Up to \$1,520,000 is available

District allocations were determined on a per pupil basis for districts that had a minimum of six Afghan newcomer students between October 2021 and November 2022.

Use of these funds is intended to supplement existing services to ensure the most efficient and effective use of funding. The Afghan Refugee School Support Grant

should complement existing programming aimed at assisting eligible populations, as well as meet the immediate needs of schools.

Funding is contingent upon availability. All dollar amounts listed are estimated/approximate and are subject to change. If more funding becomes available, it will be distributed under the same guidelines that appear in this RFP document.

Fund Use:

Allowable uses of Funding include:

- Funding teachers and school-based counselors, including English Language Learner supports
- Developing and implementing parent engagement and orientation activities, including English Language classes for parents
- Renting or enhancing temporary school facilities, including portable classrooms and converting (but not constructing) space
- Producing and securing educational resources ensuring full accessibility, including classroom materials, parent engagement resources, computers, digital services, and internet connections
- Addressing transportation needs not met by other local, state, or federal resources
- Administering after-school and/or summer learning programs, including summer academic acceleration
- Developing and implementing data collection tools to track outputs and outcomes from this initiative

The above-mentioned examples are not exhaustive. Additional activities in support of the academic achievement and successful integration of eligible students will be considered.

To ensure the broadest access to eligible children and their parent(s), services should be offered at a variety of times including during school hours, after school, and during the weekend, or online.

Project Duration:

FY23: Upon Approval* – 6/30/2023

FY24: 7/1/2023 – 8/31/2023 if applicable

** Grant start date cannot be prior to DESE receiving a substantially approvable Application Submission as directed in this RFP's Submission Instructions. Goods

and Services cannot be procured prior to Grants receiving and approving an application submission. Funds cannot exceed the project duration end date.

Applicant Contacts

Note: All fields prefaced with an asterisk (*) are mandatory and must be completed.

First Name: Kelley
Last Name: Durgin
Title: Grants Assistant
Phone Number: (617) 730-2435
Extension:
Email Address: kelley_durgin@psbma.org
Alternate Phone #
(i.e. Summer Phone #)

Applicant Contacts

Note: All fields prefaced with an asterisk (*) are mandatory and must be completed.

First Name: Mindy
Last Name: Paulo
Title: Director of English Language Learners
Phone Number: (617) 264-6413
Extension:
Email Address: mindy_paulo@psbma.org
Alternate Phone #
(i.e. Summer Phone #)

Budget Entry

Response to this field is only required when amending the grant

Please explain the reason for amending your grant. When making a budget change, please identify the line number and the amount changed.

Response:

Budget Information

ALLOCATION OF FUNDS

1. Administrator Salaries:	Comments	# of Staff	FTE	MTRS	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

2. Instructional/Professional Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
Instructional Coaches	English and enrichment classes	4	0.10	<input type="checkbox"/>	\$29,160	Afghan Refugee Support to Schools (652)
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$29,160	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

3. Support Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

4. Stipends:	Comments	# of Staff	Rate	Rate Type	MTRS ¹	Amount	Select a Primary Function
					<input type="checkbox"/>		
					<input type="checkbox"/>		
					<input type="checkbox"/>		
					<input type="checkbox"/>		
Sub-Total						\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

5. Fringe Benefits:	Comments	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)		\$0
5-b Other		
Health Insurance		
Other Retirement Systems		
Federal Insurance Contributions Act (FICA)		
Other (Explain)		
Sub-Total		\$0

6. Contractual Services: Indicate the services to be provided and the rate to be paid per hour or per day.	Comments	Rate	Rate Type	Amount	Select a Primary Function

Sub-Total				\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Comments	Amount	Select a Primary Function
Instructional Technology	5 iPads at each location, 10 iPads total for academic and enrichment classes	\$5,490	Afghan Refugee Support to Schools (652)
Other Instructional Materials (non-testing/assessment)	Materials to include: books, media, project supplies, manipulatives	\$5,159	Afghan Refugee Support to Schools (652)
Sub-Total		\$10,649	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

8. Travel: Mileage, conference registration, hotel, and meals.	Comments	Amount	Select a Primary Function
Sub-Total		\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

9. Other Costs: Please indicate the amount requested in each category.	Comments	Amount	Select a Primary Function

Sub-Total		\$0	

11. Equipment: List only items costing \$5,000 or more per unit.	Comments	Amount	Select a Primary Function
Instructional Equipment			
Non-Instructional Equipment			
Sub-Total		\$0	

Total Activity Funds Requested: \$39,809

Project Expenditures - Detailed Information

Note:

Lines 1 to 9 and 11 on this form are automatically populated based on details entered on Activity forms. To change these totals, edit the Budget Entry form. The Indirect Cost information, if applicable, should be entered directly in Line 10 on this form.

STAFFING CATEGORIES DETAIL EXPENDITURES

1. Administrator Salaries:	# of Staff	FTE	MTRS ¹	Amount
Administrator Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Administrator Salaries (non-MTRS)	0	0.00		\$0
Sub-Total				\$0

2. Instructional/Professional Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Instructional/Professional Staff Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Instructional/Professional Staff Salaries (non-MTRS)	4	0.10		\$29,160
Sub-Total				\$29,160

3. Support Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Support Staff Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Support Staff Salaries (non-MTRS)	0	0.00		\$0
Sub-Total				\$0

4. Stipends:	# of Staff	MTRS ¹	Amount
Stipends (MTRS)	0	<input type="checkbox"/>	\$0
Stipends (non-MTRS)	0		\$0
Sub-Total			\$0

5. Fringe Benefits:	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)	\$0
5-b Other (total)	\$0
Sub-Total	\$0

6. Contractual Services: Services provided and the amount to be paid.	Amount
Contractual Services Total	\$0

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Amount
Supplies and Materials Total	\$10,649

8. Travel: Mileage, conference registration, hotel, and meals.	Amount
Travel Total	\$0

9. Other Costs:	Amount
Other Costs Total	\$0

10. Indirect Costs:	Rate (%) Cannot exceed approved rate	Amount
Indirect Costs:		

11. Equipment: List only items costing \$5,000 or more per unit.	Amount
Equipment Total	\$0

Total Allocation Amount: \$39,809
Total Funds Requested: \$39,809
MTRS Applicable Amount: \$0
Balance Remaining: \$0